

CLOTA Board of Directors Meeting  
19 December 2018  
CLOTA Center Stage Building

- I. Meeting was convened at 6:33 PM by Larry Lier, President
- II. Pledge of Allegiance was led by Gabriel Gutierrez, Secretary
- III. It is noted that Robert's Rules of Order for Parliamentary Procedure is to now be held at these meetings.
- IV. Role Call was done and majority of the Board was present. Business can move forward as usual and voting rights are in place when needed.
- V. Previous Minutes were amended to reflect correct persons giving reports. The move to pass as amended was given by Brianne Hardwick and seconded by Gregory McAllister. Motion passed unanimously.
- VI. Treasurer's Report
  - A. Report was given by Angie Pritchard, Treasurer
  - B. Balance of around \$4000.00 in the checking account, \$581.00 in the savings account, and \$410.00 in the Building Fund. These funds reflect after the purchasing of new theater lights but does not consider the revenue earned from intermission sales from the previous show.
  - C. Spookhouse brought in no revenue from the event. There was a total deposit of \$1600.00 prior to all fees, charges, budgets, etc. being deducted from it. CLOTA will be looking at a new venue for next year's event.
  - D. The Game's A'Foot brought in a total revenue of \$3134.00 from ticket sales and \$199.00 in intermissions. This number does not reflect after expenses have been paid.
- VII. Next Meeting will be Tuesday, January 22, 2019 at 6:30 PM at CLOTA Center Stage
  - A. We will discuss at this next meeting of permanently moving the Board Meetings to the third Tuesday of the month.
- VIII. On Stage Deadline will be December 28th or by Friday, December 21st if wanting information to be sent out prior to New Years.
- IX. Election Results
  - A. Report given by Gabriel Gutierrez, Secretary
  - B. Was a close election, had to be double counted but the results did come through and all Board Members-Elect were notified of their nomination. They all accepted and two attended the Board Meeting we are currently at.
  - C. The New Board Members-Elect are:
    1. Elan McDonald-Archer
    2. Kathleen Nicole
    3. Loralynn Chrostowski
    4. Jenna Tamblyn (incumbent)
- X. New Board Members-Elect were welcomed and discussed what to anticipate at the January Reviews Meeting
- XI. Annual Banquet
  - A. Saturday, January 26th at Casey's Steak and BBQ

- B. Social begins at 5:30 PM with Dinner at 6:00 PM followed by the Awards Ceremony at 7:00 PM
  - C. Theme will be "Mysteries from the Past" and we will have decorations planned out as well as games. One major game is a Trivial Pursuit but with CLOTA Plays and Musicals.
  - D. Invitations complete and will be attached to Newsletter and mailed out to all members.
- XII. Awards
- A. The Board discussed individuals who would be given certain awards at the Annual Banquet. The awards include the Special Recognition, Firecracker, Jane Bugay, Florence Green, Director's Awards, and Carol Venturi. Winners of the awards will be announced at the Annual Banquet.
- XIII. Other Unfinished Business
- A. Need to have first aid kits replenished; especially with reusable heating/cold packs. Greg McAllister will make those purchases.
- XIV. New Business
- A. Lilies of the Field
    1. Auditions will be Friday, Jan. 4th and Saturday, Jan. 5th starting at 6:00PM and Sunday, Jan. 6th at 1:00 PM.
    2. Angie Pritchard, Treasurer, will purchase scripts for the show ( a total of 10)
    3. Performances will be March 22, 23, 29, 30, and April 5 and 6 at 7:30 PM. There will be a matinee on March 31 at 2:00PM.
    4. Josh will place info in the upcoming newsletter.
  - B. Program Ads
    1. We are looking to have the Program ads be \$150.00 for a full page, \$100.00 for half a page, and \$50.00 for a business card size for the whole year.
    2. Will make final decision at the Reviews Meeting in January.
  - C. Phone Message
    1. Will be updated to reflect upcoming auditions for Lilies of the Field
    2. No messages were left
  - D. No update on the status of Ronnie Peterson. CLOTA will look to send a get well card.
  - E. Any Other New Business
    1. Mr. BHS
      - a) River Cotterell is entering Mr. BHS and would like CLOTA to sponsor him in the event. The payment is \$75.00 which will pay for sash, tuxedo rental, and boutonniere. Sponsors also get 2 free tickets to attend the show.
      - b) Motion to be the sponsor and pay the fee was made by Brianne Hardwick and seconded by Gabriel Gutierrez, Secretary. Motion carried by majority vote in support with one recusal vote.
    2. Check Book

- a) Angie Pritchard, asks to purchase a new check book for CLOTA as the current one is falling apart.
- b) Brianne moved that Angie can purchase new check book and be reimbursed by CLOTA and seconded by Gabriel Gutierrez, Secretary. Motion carried by unanimous vote.

XV. Meeting adjourned at 7:30PM.

Board of Directors in Attendance

Larry Lier, President

Brianne Hardwick

Joshua Cotterell, Vice President

Gregory McAllister

Gabriel Gutierrez, Secretary

Jenna Tamblyn

Angie Pritchard, Treasurer

Leah Lewkowicz

Jennifer Cotterell